

District Budget Reminders:

1. Do not assume that dollars are available for all things. When in doubt, ask ahead of time.
2. Regional Conferences/Governors visits, District Convention, and other events should be self supporting. Charge participants enough to cover all costs.
3. Review our District Bylaws: *No financial obligation other than the annual dues, herein provided, shall be placed upon the clubs by the district and no voluntary contribution for any district activity shall be requested of all clubs by the district, except by a two-thirds (2/3) vote upon a referendum submitted to all clubs of the district, and with the approval of the Board of Trustees of Kiwanis International.*
4. When Lt. Governor/Director/Chair/Officer expense accounts are depleted there is no more. Remember that expense budgets may not cover all of your volunteer expenses. Plan ahead so all three members of the Lt. Gov. team have fair share of the club visit expense budget #4060--.
5. Current Lt. Governor needs to sign off on the vouchers for #4060's and #4800's before submitting to the District Office. Be sure to include receipts.
6. Review our District Policies and Procedures: *A Lt. Governor's reimbursement will not be paid until the required reports have been filed.*